

# Interlegal

since 1995



## Work permits in Ukraine



one-stop-shop for foreigners in Ukraine

# Work permits in Ukraine

Before starting work in Ukraine, a work permit is required. Permit is issued for a specific employee and a specific position and shall be obtained by the company - employer.

An approximate term for receiving – one-two months.

Серія АА **ДОВІЛ** № \_\_\_\_\_

НА ЗАСТОСУВАННЯ ПРАЦІ ІНОЗЕМЦІВ ТА ОСІБ БЕЗ ГРОМАДЯНСТВА/  
PERMIT FOR EMPLOYMENT OF FOREIGNERS AND STATELESS PERSONS  
ДЕРЖАВНА СЛУЖБА ЗАЙНЯТОСТІ (ЦЕНТРАЛЬНИЙ АПАРАТ)/  
STATE EMPLOYMENT SERVICE (CENTRAL OFFICE)

УКРАЇНА

Найменування органу, який видав дозвіл/  
Name of authority issuing permit \_\_\_\_\_

Прізвище/ Surname \_\_\_\_\_

Ім'я/ Given names \_\_\_\_\_

Громадянство/ Nationality Велика Британія

Паспортний документ/ Passport document \_\_\_\_\_

Дата народження/ Date of birth \_\_\_\_\_

Посада/ Work place директор

Роботодавець/ Employer \_\_\_\_\_

М.П. Код за ЄДРПОУ/ Code of EDRPOU \_\_\_\_\_

Дата видання/ Date of issue 03.11.2020 Номер дозволу/ Permit N \_\_\_\_\_

Дійсний до/ Date of expiry 03.11.2021 Дійсний до/ Date of expiry \_\_\_\_\_ Дійсний до/ Date of expiry \_\_\_\_\_

Підпис посадової особи/ Authorised officials signature \_\_\_\_\_ Підпис посадової особи/ Authorised officials signature \_\_\_\_\_ Підпис посадової особи/ Authorised officials signature \_\_\_\_\_

М.П. \_\_\_\_\_ М.П. \_\_\_\_\_ М.П. \_\_\_\_\_

ГК «Україна». Зам. 16-3705. 2016 р. IV кв.

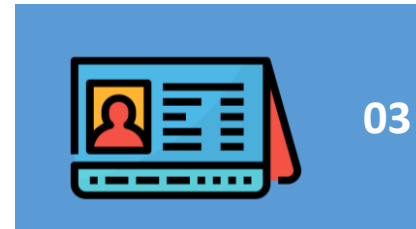
# The following documents are required:



Application



Copy of passport  
with translation  
into Ukrainian  
duly notarized



Color photo  
35 mm x 45 mm



Draft of a labor  
contract with a  
foreigner,  
certified by the  
employer

# Additional Useful Information



The salary paid to the foreigners shall be not less than ten minimum wages in Ukraine (**approximately EUR 1,750 as of 2021**) for most categories of workers. Minimum wage requirements do not apply in the case of founders, members, beneficiaries of a Ukrainian company.



Period of validity may vary: for the category of special workers (such as founders, members, beneficiaries of Ukrainian company), the period may be up to 3 years. For all other foreigners, the duration of the permit is up to 1 year. The validity period may be prolonged by submitting a shortened list of documents.



Please note that a work permit does not provide foreigners the right to stay in Ukraine for a long time. In order to legally reside in Ukraine, it is necessary to apply for a visa, and then for a residence permit.

# Our services in obtaining work permit include:

1

Preparing a package of documents, including a labor contract

2

Support of the procedure for obtaining permit

3

Obtaining a tax number in Ukraine

**Further, we can also assist you in obtaining a D visa and a residence permit.**

Besides the work and residence issues, our company provides extensive services for foreigners in making investments and establishing a business in Ukraine. We will be happy to advise you on any questions that appeared.

# What else we can do **for you**

Establishing  
business



01

Company/  
branch  
Registration



02

Opening  
bank  
account /  
compliance  
procedures



03

Rent/  
purchase of  
office



04

Employment  
of staff,  
residence  
permits for  
foreigners



05

Investments  
in business



06

Shareholders  
/ partners  
agreements



07

Registration  
of  
trade mark/  
copyright

# What else we can do for you

Assistance  
of company's activity



01

Consulting on  
scheme of  
business  
(taxation, risks)



02

Obtaining  
permits,  
licenses,  
certifications



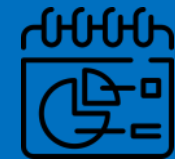
03

Assisting  
purchase of  
assets



04

Drafting  
contracts



05

Checking  
contractors,  
assets

# What else we can do **for you**

Protection of business and owners



01

Claims handling with state authorities and counterparties



02

Protection of intellectual property



03

Representation of interests in courts and arbitration



04

Enforcement of court/ arbitration decisions, debt and damage recovery



# Why Interlegal



Being in constant contact with clients and key industry players, we are always in trend.



Each case is individual, but we can predict the development of the situation better and know what solutions actually work.



We never postpone work for tomorrow and never transfer it to kids.

We would be glad to assist you in formation of your business in Ukraine



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